



PERSONAL DATA PROTECTION NOTICE

This PERSONAL DATA PROTECTION NOTICE serves as an integral part of the terms and conditions of all contractual relationship in the course of dealing with Century Logistics Holdings Berhad and its Subsidiaries (hereafter referred to as “CENTURY”) which may have required you to provide your personal data in furtherance of you seeking to enter into a contractual relationship, or for purpose of updating information, as is required for the continuance of your contractual relationship, with one or more Subsidiary and/or was obtained from Third party service providers including credit reporting and other such agencies, to enable CENTURY to evaluate (or continue to evaluate) your intended or actual contractual relationship with one or more Subsidiary.

CENTURY is fully committed to protecting the rights and privacy of individuals, in accordance with the Malaysian Personal Data Protection Act 2010 (“PDPA”). For the purpose of this PERSONAL DATA PROTECTION NOTICE, “**Personal Data**” is any information related directly or indirectly to an individual who is identified or identifiable from that information or from that and other information that CENTURY possesses.

CENTURY, as a data user that processes your Personal Data, abides by the PDPA’s 7 Data Protection principles, as briefly summarized below.

1. General Principle - CENTURY shall not process your Personal Data unless you have given consent to the processing of your personal data. “Processing” means collecting, recording, holding or storing your personal data or carrying out any operation or set of operations on your Personal Data. By providing your Personal Data to CENTURY you have agreed to give consent to CENTURY to process your Personal Data for the stated lawful purposes when your Personal Data was collected.
2. Notice and Choice Principle – Personal Data provided to CENTURY will be processed and used including but not limited for the following purposes:
 - a. Internal record keeping;
 - b. To provide for you and CENTURY to enter into necessary agreement and/or contract;
 - c. To provide goods or services to you;
 - d. To improve our goods and services;
 - e. To enable you to provide goods or services to CENTURY;
 - f. To assess your quotation and/or job application;
 - g. To administer your participation in any contest/programme organized by CENTURY;
 - h. To conduct internal activities;
 - i. To send you promotional details and revised offers based on your contractual obligations;
 - j. To better understand your needs as our customer and service providers and or vendors;
 - k. For security and fraud prevention purposes;
 - l. For statistical analysis;
 - m. For internal and external reporting at the relevant statutory bodies;
 - n. For profiling your preferences;
 - o. For compliance of CENTURY’s standard procedure on quality, safety and health policies;
 - p. For finance and marketing activities;
 - q. For corporate governance;
 - r. For collection of outstanding payment from clients;
 - s. For prevention of crime and/or illegal activities;
 - t. For meeting any legal or regulatory requirements to our services and products and to make disclosure in compliance of legal and regulatory requirements of any applicable local and international law, direction, court order, by-law, guideline, circular, code of conduct to us or any member company of CENTURY group.

3. Disclosure Principle – CENTURY may disclose your Personal Data to other companies within the group, service providers, merchants and CENTURY's strategic partners, vendors including debt collection agencies, professional advisers, industry related associations, credit reference agencies and fraud prevention agencies, governmental agencies OR any of their respective agents, servants and/or such persons, whether located within or outside Malaysia for the purposes stated in Item 2 above. Your Personal Data may also be disclosed or transferred to relevant third parties as a result of any restructuring, sale or acquisition of any company within the CENTURY group,
4. Security Principle – CENTURY shall take practical steps to protect your Personal Data from any loss, misuse, modification, unauthorized or accidental access or disclosure, alteration or destruction.
5. Retention Principle – CENTURY assures you that CENTURY will only retain your Personal Data as necessary and even then only for the duration necessitated by CENTURY's internal requirements and/or relevant laws.
6. Data Integrity Principle – CENTURY shall take reasonable steps to ensure that the Personal Data is accurate, complete, not misleading and kept up-to-date by having regard to the purpose, including any directly related purpose, for which the Personal Data was collected and further processed.
7. Access Principle – CENTURY shall give you access to your own Personal Data held by CENTURY so that you are able to check and correct any inaccuracies, incompleteness, misleading or not up-to-date. If you wish to request access to your Personal Data held by CENTURY for the above purposes or to withdraw your consent, please send your request in writing to the following address:

CENTURY LOGISTICS HOLDINGS BERHAD

Lot 8, Lingkaran Sultan Mohamed 1,
Bandar Sultan Suleiman,
P.O. Box 93,
42008 Port Klang,
Selangor Darul Ehsan.

Tel: +603 3375 5888

Fax: +603 3375 5969

Email: info@century.com.my

Web: www.century.com.my

CENTURY shall respond within 21 Days upon receipt of your request. CENTURY reserves the right to impose a data processing fee for your request.

This notice on Personal Data is issued in both English and Bahasa Malaysia. In the event of any inconsistencies between the English version and the Bahasa Malaysia version, the English version shall prevail.

CENTURY reserves the right to change any portion of this PERSONAL DATA PROTECTION NOTICE. CENTURY will announce such changes through this webpage.